

ERP - FINANCE / CONTROLLING (FI/CO)

1. Introduction to SAP / ERP

- a) ERP History and Evolution
- b) ERP Architecture
- c) ERP Products

2. Enterprise Structure

- a) Creation of Company
- b) Creation of Company Code
- c) Assignment
- d) Fiscal Year Variant
- e) Posting Period Variant
- f) Maintaining Field Status Variant
- g) Chart of a/c's Account group
- h) Entering global parameter

3. General Ledger Accounting

- a) Creation of General ledgers
- b) Document types
- c) Packed document, Sample document, Recurring documents
- d) Dunning
- e) Sales Invoice, Purchase Invoice

6. Accounts Receivables and Accounts Payables

- a) Creation of Vendor Master data
- b) Creation of Customer Master data
- c) Taxes on Sales / Purchase
- d) With holding tax (Extended)
- e) Interest Calculation
 - Balance Interest Calculation
 - Item Interest Arrears Calculation

ERP Implementation, Project Management and Training

Corporate Office: Marlborough House, 159 High Street, Harrow Wealdstone, HA3 5DX UNITED KINGDOM

e: sales@sapphire-uk.com **t:** +44 (0) 87 0626 0665 **f:** +44 (0) 20 8861 3060

Training Centre: 205 IInd Floor, Neelkanth Palace, 190-191 Sant Nagar, East of Kailash, New Delhi 110065 INDIA

e: info@sapphire-uk.com **w:** www.sapphire-uk.com **t:** +91 (0) 11 4162 1449

- f) Petty Cash Journal
- g) Bills of Exchange
 - Bills Receivable
 - Bills Payable
- h) Down Payments
- i) Foreign Currency Valuation
- j) Exchange rate determination

5) Bank Accounting

- a) Creation of house banks
- b) Checks (Maintenance)
- c) Automatic Payment Programme Cycle.

6) Asset Accounting

- a) Master records Creation
- b) Chart of depreciation
- c) Asset Classes
- d) Screenlayout of Asset Master data
- e) Depreciation Keys
- f) Purchase of Asset
- g) Sale Of Asset
- h) Asset Under Construction

7) Controlling

- a) Controlling Area
 - Creation
 - Document no range
 - Versions
- b) Cost Element Accounting
- c) Cost Centre Accounting
- d) Cost Centre Planning